

Please complete this form fully as this will enable us to process your form more smoothly. Ensure you include your details and contact number, in case we have any questions regarding your form.

Guidance on making payments can be found below.

FAMILY NAME:	
OTHER NAMES:	
MOBILE CELL NUMBER:	
EMAIL ADDRESS:	

Fees

Item Type	Price	Tick to indicate your selection
IELTS – Study Pack ONLY	K 300	
IELTS Preparation Course – Face to Face	K 1,000	

Details

IELTS preparation course is an intensive two day face to face training that covers all the four skills examined in IELTS. The fee includes a Study Pack, other course materials plus lunch on both days.

Study Packs can be collected from the British Council office after you have made payment (please ensure you bring a copy of bank deposit slip with you). For candidates outside Lusaka who are unable to collect the study pack, please contact DHL and arrange for the study pack to be couriered to you.

Candidate Signature:..... **Date:**.....

Your personal data will only be used for internal purposes of British Council and for registration with IELTS. The British Council is committed to deliver the services according to the rules and regulations set by the IELTS.

GUIDANCE NOTES – IELTS Preparation

Tick month	Month	Training dates
	January 2019	12 – 13
	February 2019	9 – 10
	March 2019	9 – 10
	April 2019	30 March – 31 March
	May 2019	4 – 5
	June 2019	15 – 16
	July 2019	13 – 14
	August 2019	27 – 28 July
	September 2019	31 August – 1 September
	October 2019	5 – 6
	November 2019	2 – 3
	December 2019	1 – 2

Where to make the Payment

Payments can be made at the following **Standard Chartered Bank** branches:

Lusaka	Lusaka Main Branch, Cairo Road
	Levy Mall Branch
	Kabulonga Branch
	Manda Hill Branch, Manda Hill Shopping Centre
Livingstone	Livingstone Branch, Mosi O Tunya Road
Kitwe	Zambia Way (Kitwe Main) Branch
Chingola	Chingola Branch
Ndola	Jacaranda Branch

Completing the British Council Deposit Slip

In order to assist us in identifying your payment, it is important that you use the correct **code** on the Deposit Slip. The code is **only** to be used for the deposit slips.

Item Type	Code for Bank Deposit Slip
IELTS - Study Pack	E214
IELTS Preparation Course	E214

The Book code should then be followed by your Mobile Number.

Example: Payment for **IELTS Study Pack: - E214 965843823**

The deposit slip will not be accepted by Bank without this information.

Submitting your completed application

You need to submit your completed application, deposit slip and payment to the Bank. The British Council will collect your payment form directly from the Bank. Please ensure you keep a copy of your deposit slip as proof of payment.

Further information

If you require any further information, please don't hesitate to contact us on Facebook: British Council Zambia, telephone + 260 211 376700 or email: info@britishcouncil.org.zm