

Please complete this form fully as this will enable us to process your form more smoothly. Ensure you include your details and contact number, in case we have any questions regarding your form.

Guidance on making payments can be found below.

FAMILY NAME:	
OTHER NAMES:	
MOBILE CELL NUMBER:	
EMAIL ADDRESS:	

Fees

Item Type	Price
IELTS – Study Pack ONLY	K 300
IELTS Preparation Course – Face to Face	K 1,000

Details

IELTS preparation course is an intensive two day face to face training that covers all the four skills examined in IELTS. The fee includes a Study Pack, other course materials plus lunch on both days.

Study Packs can be collected 24 hours after you have made payment from the British Council office (please ensure you bring a copy of bank deposit slip with you). For candidates outside Lusaka who are unable to collect the study pack, please contact DHL and arrange for the study pack to be couriered to you.

Candidate Signature:	Date:
Your personal data will only be used for internal purposes of British Council and for registration with IELTS. The British Council is committed to deliver the services according to the rules and regulations set by the IELTS.	

GUIDANCE NOTES – IELTS Preparation

Tick month	Month	Training dates
	January 2018	13 – 14
	February 2018	3 – 4
	March 2018	24 – 25 February
	April 2018	31 March – 1 April
	May 2018	5 – 6
	June 2018	2 – 3
	July 2018	30 June – 1 July
	August 2018	28 – 29 July
	September 2018	1 – 2
	October 2018	6 – 7
	November 2018	27 – 28 October
	December 2018	24 – 25 November

Where to make the Payment

Payments can be made at the following **Barclays** branches:

Lusaka	Mutaba House Branch, Cairo Road
	Longacres Branch, Haile Selassie Avenue
	Manda Hill Branch, Manda Hill Shopping Centre
Livingstone	Livingstone branch, Mosi O Tunya Road
Kitwe	City Square branch
Ndola	Buteko, Cnr. Buteko/Maina Soko

Completing the British Council Deposit Slip

In order to assist us in identifying your payment, it is important that you use the correct **code** on the Deposit Slip. The code is **only** to be used for the deposit slips.

Item Type	Code for Bank Deposit Slip
IELTS- Study Pack	E214
IELTS Preparation Course	E214

The Book code should then be followed by your Mobile Number.

Example: Payment for **IELTS Study Pack: - E214 965843823**

The deposit slip will not be accepted by Bank without this information.

Submitting your completed application

You need to submit your completed application, deposit slip and payment to the Bank. The British Council will collect your payment form directly from the Bank

Please ensure you keep a copy of your deposit slip as proof of payment.

Further information

If you require any further information, please don't hesitate to contact us on Facebook: British Council Zambia, telephone + 260 211 376700 or email: info@britishcouncil.org.zm